



FALL WELCOME PACKAGE

Welcome to Imagine Studios!

Our 34-week program runs from September 11th - May 24th

Before slipping on those dance shoes, it's important that all students and/or parents - whether returning or new - fill out and sign your registration forms so we can ensure we have the most up-to-date contact details for you.

This information includes your Registration form, Media release form (so we can show off photos and videos of our amazing dancers in and around the studios) Public Liability / Insurance contract, Assumption of Risk and Waiver of Liability. In the event of a shut down, all classes will resume via virtual.

Registration options:

- Online via our website on the Portal
- Mail forms to the studio or bring your forms to the studio in person to arrange payment (post dated cheque, cash, debit, etransfer, credit).
- We offer a variety of payment options that will suit your needs.

Are you new to dance lessons?

Allow us to help you select the best class for your child by speaking with our office staff in person, or by phone. Please don't hesitate to call or email if you have any questions, we are here to make your Imagine experience the best!

info@imaginedance.ca

imaginestudios_peterborough@hotmail.com

www.imaginedance.ca

705 742-6909

Office Hours

Monday - Thursday 4-8pm

Saturday open for classes, Office is Closed

Registration Online reg. opens July on our website www.imaginedance.ca

In-Person * **New Fall schedule available on our website July***

July 4th, 6th, 25th, 27th 5:30-7:30 August 15th, 16th, 17th 4-7pm

August 24th, 25th 4-6pm September 5th, 6th 4-6pm

TRIAL CLASS

- Your dancer can't decide what class they want to take don't worry they can trial up to 3 different genres to see which class is the right fit! (regular class fees still apply)

Studio Policy

Class Cancellations

- We will notify any cancellations due to weather or unforeseen issues via email, Imagine Studios Facebook page, Instagram @ptbimagine, **(don't forget to follow us on Instagram and like us on Facebook)**
- To make up for cancelled or classes that fall on a holiday you may join a different class of the same genre thru out the week (arrange with the office)
- Classes missed due to dance competitions, rehearsals or performance events will not be rescheduled.

Dress Code

- For us to provide the best possible training, we ask that the students please come dressed in the proper attire for each class.
- During class time, please do not wear baggy clothes or jewelry that is distracting.
- Hair must be properly pulled back off the face for all classes.
- Imagine Studios is not responsible for any lost or stolen property. Leave all valuables at home!
To help you know what your child needs please see Dress Code list on page 6

Payment Plans

Fees for classes can **only** be paid by one of the following plans:

- A) One full payment made upon registration, with cash, cheque, debit/credit or e-transfer
- B) Two installments 1st payment due upon registration, 2nd payment due December 1st with post dated cheques beginning of term or pre-authorized debit/credit
- C) Monthly installments, with post dated cheques beginning of term or pre-authorized debit/credit

**** ALL post-dated cheques to be handed in upon registration**

- Failure to pay will result in your dancer being unable to participate in class. The studio reserves the right to charge interest to any late accounts **(15% per month on unpaid balance)**
 - Cheques returned NSF will be subject to a \$40.00 service fee

Family Discounts

- A second child will receive a 10% discount, third child 15% discount, fourth and more child 20% discount (equal or lesser value).

This does not apply to costume deposits, solos/duets/trios, extra dances, choreography fee

Costumes

- Recreational costumes range in price between \$80-\$120 and are yours to keep!
- There is a \$50 costume down payment required per dance added to your 1st payment, **this is the first payment towards the dancer's year end recital costume in May**
- You will receive an invoice for the balance owing for the costume in February ranging from \$10-\$70 when costumes have arrived. We take care of alterations!
- Costumes are ordered by January 30th, if the dancer does not require one for reasons such as illness or injury or away for recital a parent must notify the teacher and the office before the order date.
- If notice is not given a costume will be ordered and you will be required to pay full fees.

Membership Fees

- There is a \$15 annual membership fee for all dance students per family which renews each September.

Refunds and NSF Fees

- If your child is not excited with their chosen class do not worry - we will switch their class or offer a refund on that class minus a 10% administrative fee until October 15th.
- After the deadline of October 15th **there ARE NO REFUNDS on classes or costume down payments under any circumstances (this includes post-dated cheques)**
- Please email the studio or speak with the office manager if withdrawing from a class.
- Membership fees and costume down payments are non-refundable at any time under any circumstances.
- There are no refunds given for classes missed, except in the case of injury or prolonged illness (doctor's note required).

Students registering in January

- If your child is not excited with their chosen class do not worry - we will switch their class or offer a refund on that class minus a 10% administrative fee until February 1st.
- After the deadline of February 1st **there ARE NO REFUNDS on classes or costume down payments under any circumstances (this includes post-dated cheques) it is too late for someone new to take a student's space, and costumes have been ordered.**

Communication

- By now you have probably noticed that we are BIG on communication here at Imagine Studios. We will respond to all enquiries within 48hrs during weekdays. Our friendly office staff can be contacted between 4-8pm Monday to Thursday.
- If you would like to discuss any matter with an instructor please make an appointment with the office, we do not want to cut into instructional time.
- Our primary means of communication is via email. You will receive regular newsletters and important information via email so please ensure you have provided the studio with an up-to-date email address that is regularly checked.
- We are of course happy to include multiple email addresses per family if you would like your correspondence sent to numerous recipients.

All information that is emailed out will be posted on the bulletin board located in the studio lobby.

Parent Portal

- Parent Portal can be accessed on our website www.imaginedance.ca. Click on Parent Portal and you will receive an access code via email. All emails sent out will be under Dancestudio Pro, Imagine Studios or Mail Chimp (**if your new to the system email could be sent to junk your mail**) Please add the address to your contact once received.
- On the portal you will be able to see your account, fees that are due, attendance, music for their recital dance, videos from the classes and more.

Our Studio Environment

We have a zero tolerance for bullying, please be respectful to each other and the faculty.

Let's have a fabulous dance season!

Let us do our part for our planet!

Please remember to recycle this includes Starbucks cups, Tim Hortons cups, paper, plastic, cardboard frozen dinners, etc. Please rinse out containers before putting items into the bin.

It gets yucky! Please help keep our studio stay clean and safe!

IMAGINE STUDIOS DRESS CODE

****** All students are expected to strictly adhere to this dress code, **those who do not follow the code will be asked to sit out of class if there are multiple occurrences**

****HAIR MUST BE PROPERLY TIED NEATLY BACK AWAY FROM FACE IN PONYTAIL OR BUN FOR BALLET & POINTE.**

Creative Movement/Pre-Primary/Primary Ballet: Pink body suit (tank/sleeves/spaghetti strap), pink tights, leather full sole ballet shoes, ballet skirt is optional
Boys: black tight ballet pants, white t-shirt, black ballet shoes

Grade 1 and up Ballet: Black body suit (tank or spaghetti style), pink tights, and split sole canvas ballet shoes, ballet skirt is optional ****Hair tied neatly into a bun. No pants, No shorts, No ponytails**
Intermediates/Seniors only may wear plain black shorts or ballet skirt
Boys: black tight ballet pants, white t-shirt, black split sole canvas ballet shoes

TAP:

Any colour body suit, tank top, shirt, leggings/shorts/capris, t-shirts, and black lace up full sole tap shoes. (Bloch or Capezio) Hair tied away from face

JAZZ:

Any colour body suit, t-shirts, tank top, leggings/capris or shorts, black slip on split sole (some dancers may need to purchase beige split sole depending on dance). Students may wear warm up shirts that are appropriate for class. ****No tie up shoes.** Hair tied away from face

LYRICAL:

Any colour body suit, t-shirts, tank top, leggings/ pants/capris or jazz shorts, dance paws.
Hair tied away from face

HIP HOP:

Clothing that is comfortable to move in, **indoor only running shoes.** Hair tied away from face

ACRO:

Any colour body suit, t-shirt, tank top, capris, shorts, no loose clothing, bare feet, and hair in low pony tail, or French braid

HIGHLAND:

Any colour body suit, t-shirt, tank top, shorts, white knee-high socks, hair pulled back from face, Ghillies

CONDITIONING:

Comfortable stretchy clothing, no shoes required (running shoes may be asked to be brought in) Hair tied back off face. * Please bring **Small ankle weights, and yoga mat.**

Competitive Team: We highly recommend each dancer have their own pair of knee pads especially those taking hip hop, lyrical/contemporary

Special Dates and Holidays (subject to change)

First Day of Classes: Monday September 11th

Last Day of Classes: May 24th

Closed Thanksgiving: Monday October 9th

Dress up for Halloween: Tuesday October 24th to Monday October 30th

Closed October 31st

Wear your costume to dance class!

(Parents please ensure your child can dance in their costume)

Have a Safe and Happy Halloween!

Bring a Friend Week: November 6th to the 11th (bring 1 friend)

Santa Claus Parade (tentative): Saturday December 2nd the whole studio can join in on the celebration!

Closed Christmas Holiday: Last day of class: Thursday December 21st

Open back up in 2024: Monday January 8th

Closed Family Day: Monday February 19th

Closed March Break: Sunday March 10th – Sunday March 17th

Closed Good Friday: Friday March 29th

Picture Day: Saturday May 11th

Closed Victoria Day: Monday May 20th

Recital

Will be held at Showplace Performance Theatre, tickets will be \$25 each person, tickets will go on sale in April

Dress Rehearsal Week: May 13th- May 17th

Recital: Tuesday May 21st and Wednesday May 22nd

Sportsmanship and Having Fun

Our Mission: It is our mission at Imagine Studios to inspire, educate and motivate all our students and to provide the highest standard of dance instruction in a nurturing safe environment.

Our success at Imagine Studios has been achieved through passion.

Please read with your dancer:

*As students work towards being great dancers, they are also working towards being great people and at Imagine Studios we have been surrounded by wonderful people over the past 18 years!

*Be respectful towards everyone. Cheer and applaud for every dancer whether they are from your dance studio or not. All dancers know how much work goes into every dance class and routine, so be respectful towards others accomplishments as well as your own

* Arrive on time to your classes to ensure full instruction

* Treat your teachers with respect, always.

* Be supportive of all your fellow class-mates

*Enjoy watching your child grow and learn new things

* Drop off and pick up your child on time

*Leave all devices in dance bag in the changeroom, no devices allowed in studio dance space

* Trust the professional guidance the instructors give to your dancer

* Always do your best and most of all **have fun!**

Have fun, learn, and dance your hearts out this season!

**Thank you,
Melissa Lee-Keating
Artistic Director
www.imaginedance.ca
705 742-6909**